

Sigma Sigma Sigma National Sorority

Prevention Coordinators

Tri Sigma is seeking alumnae committed to the success of Prevention and Harm Reduction efforts by supporting SAFE Team volunteers and overseeing prevention initiatives.

We are seeking 5 volunteers to begin on July 15th.

The priority deadline to apply to be a Coordinator is July 1st, 2019.

Qualifications:

- Undergraduate degree attained
- Volunteer or professional experience in facilitation and programming
- Knowledge of our alcohol and hazing policies; preference for SAFE Team experience

Expectations:

- Participate in initial training with Assistant Executive Director (AED) to review volunteer position expectations. Time commitment: 1 hour
- Participate in VeriSky training. Time commitment: 30 minutes
- Assist AED with one of the following project areas: Alcohol Abuse Prevention Plan, Hazing Prevention Plan, Sexual Assault Prevention Education, Mental Health Education, and SAFE Team Visit planning and logistics.
- Serve as small-group facilitator for Prevention Institute held in January.
- Review and offer feedback to chapters on their annual Risk Reduction Plan.
- Review assigned Chapter Social Events in Verisky in a timely manner and ensure all event paperwork is complete prior to the event.
- Travel to assigned chapters to lead Sisterhood and Safety retreat (approximately 2-3 visits per year). Schedules determined by volunteers in partnership with the chapter.
- Attend at least 2 STRIDES retreat visits per triennium.
- Help recruit, train, and guide SAFE Team members.
- Assign SAFE Team members to verify social events and ensure completion of all events in the assigned region.
- Participate in bi-monthly calls with AED to discuss assigned area.
- Commit, on average, 5 hours each week to the position.
- This role is a part of a **Standing Committee**, formed to do designed work on an ongoing basis. Term ends when volunteer chooses to resign, fails to meet expectations, or if the goals of the committee are determined to no longer meet the organization's needs.



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